

# Holiday Homes Self-Assessment Checklist



# -1 Unit

1- Unit	Criteria #	Criteria	Yes	No
Main	1.1	Acceptable furniture and equipment (subject to good maintenance without damage)		
	1.2	Adequate floor covering or finish		
	1.3	A landline telephone for making local calls		
	1.4	Wireless Internet service (Wi-Fi)		
	1.5	Central air conditioning, or separate air conditioning unit		
	1.6	Adequate wall covering or finishes		
	1.7	Cleaning tools and accessories (for unit, rooms, bathrooms, and kitchen)		
	1.8	Washing machine		
	1.9	Unit License and Classification Certificate shown in a clear place		
Sub	1.10	Curtains or blackout to completely darken the unit		
	1.11	Ashtray for smoking rooms only		
	1.12	Waste basket		
	1.13	Electric iron and ironing board		
	1.14	Clothes drying stand		
	1.15	Vacuum cleaner		
	1.16	First aid kit for use in emergencies		
	1.17	Number on the door of each unit/or number on each villa		
	1.18	Lock and security key for each unit door		
	1.19	Peephole or intercom system on each unit/villa/door		
	1.20	Emergency procedures in Arabic and English. Emergency contact numbers in Arabic and English		
	1.21	Provide emergency tools (fire extinguishers/fire blankets/gloves/torch)		
	1.22	Accurate Unit address placed by the phone		
	1.23	Contact numbers for the purpose of round- the-clock assistance and maintenance		
	1.24	Visitor Guide including details of building services, important nearby public facilities, and a list of unit contents, in addition to QNTC contact form for complaints or inquiries		
	1.25	Qibla direction		

## 2- Living Room

2-Living Room	Criteria #	Criteria	Yes	No
Main	2.1	Sofa or armchair for two people, per bedroom or studio		
	2.2	Dining table with at least two chairs, per bedroom or studio		
	2.3	Colour T.V. with remote control		
Sub	2.4	Rug or carpet		

## 3- BEDROOM

3- Bedroom	Criteria #	Criteria	Yes	No	
Main	3.1	"Minimum bedroom floor area (excluding the bathroom and the entrance) being as follows:			
		- bedroom 12 sqm			
		- Studio 17 sqm"			
	3.2	"Beds with headboard and modern mattresses, sheets, pillows, and clean bedspreads of suitable sizes as a minimum:			
		*Main bedroom:			
		- Bed length 200cm and width 150cm			
		* Studios and other bedrooms:			
		- Single beds length 190cm and width 90cm			
			- Double beds are 190cm long and 135cm wide"		
	3.3	Bedside table with drawer or shelf, as well as a shaded bedside lamp			
3.4	Wardrobe or cupboard with shelves and a mirror				
3.5	A wardrobe with hangers (at least 6 hangers)				
3.6	Safe box inside the wardrobe or in a hidden place, per studio and main bedroom (with user directions)				
Sub	3.7	Two sets of bed sheets and pillow covers for every bed			
	3.8	Chest of drawers or shelves for clothes (can be part of the above-mentioned wardrobe).			
	3.9	Carpet or rug for each bedroom			

## 4- BATHROOM

4- Bathroom	Criteria #	Criteria	Yes	No
Main	4.1	Shower, or bathtub for each en-suite bathroom		
	4.2	Sink with mirror and lighting		
	4.3	Lidded WC		
	4.4	Hot and cold running water		
	4.5	Bathing and personal hygiene accessories (such as: soap, shampoo)		
	4.6	Curtain for each shower or bathtub		
Sub	4.7	Handle for bathtubs		
	4.8	Two sets of towels (bath towel, hand towel, bathmat) for each room		
	4.9	WC spray washer or bidet		
	4.10	Towel holder		
	4.11	Bathmat		
	4.12	Soap holder		
	4.13	Hooks		
	4.14	Shelves for cosmetics		

## 5- KITCHEN

5- Kitchen	Criteria #	Criteria	Yes	No
Main	5.1	Sink and draining board		
	5.2	Hot and cold running water		
	5.3	Cooking device (not required in preparatory kitchens if there is a kitchen that meets the specifications)		
	5.4	Fridge (not required in preparatory kitchens if there is a kitchen that meets the specifications)		
	5.5	Microwave		
Sub	5.6	Waste bins with covers		
	5.7	Cooking utensils (saucepans, casserole, stockpot with lids, fry pan, nylon utensils)- 1 set per unit		
	5.8	Tableware for each bedroom (including glassware, ceramic dishes, spoons, knives, cups) - two sets per bedroom		
	5.9	Odour extractor fan		

## 6- Assistant Worker Room

6- Assistant Worker Room	Criteria #	Criteria	Yes	No
Main	6.1	"Minimum bedroom floor area (excluding the bathroom and the entrance) being as follows:		
		- bedroom 9 sqm"		
	6.2	"Beds with headboard and modern mattresses, sheets, pillows and clean linens for beds of appropriate sizes as a minimum:		
		- Single beds 190cm long and 90cm wide"		
6.3	A wardrobe with hangers (at least 3)			
Sub	6.4	Rug or carpet		

# 7- TECHNICAL SPECIFICATION

7-Technical Specifications	Criteria #	Criteria	Yes	No
Main	7.1	Fully fenced except for villas in closed communities		
	7.2	Provide adequate lighting for main entrance, corridors, and stairways and full unit to ensure safety		
	7.3	Building security guard - homes or villas that are part of closed complexes		
	7.4	If there is a fence, a door and lock must be provided		
	7.5	CCTV for all main entrances		
	7.6	Elevator serving from the ground floor if the building consists of three or more stories.		
	7.7	A board must be installed, including the unit's address, Classification, Permit number, Licensee contact number, and QNTC number & email		
	7.8	Houses and villas that are part of closed communities must be consist of at least four houses or villas		
Sub	7.9	If there is a swimming pool, there must be warnings/signs and adequate safety equipment (floats, life rings, first aid kits, lifeguard duty hours etc.)		
	7.10	Parking for at least one car		
	7.11	In case of having a swimming pool and a gym the service must be provided		
	7.12	Highlight basic community rules that must be followed by Guests when present in the Holiday Home		
	7.13	Paved road access to the property		

# 8- SUSTAINABILITY SPECIFICATIONS

8-Sustainability Specifications	Criteria #	Criteria	Yes	No
Optional	8.1	Smart noise notification system		
	8.2	QNTC encourages operators to use clean or efficient methods of transportation for Guests and employees, including public transport, fast transportation, cycling, or walking		
	8.3	Reduction of waste resulting from cosmetics such as shampoo, soap, shower caps, and other such items by providing them in limited quantities or providing recyclable options		
	8.4	Provide waste bins or signs to main building waste bins requiring the separation of different types of waste		
	8.5	Provide a water filter in the kitchen sink to provide clean drinking water with regular maintenance		
	8.6	Smart locks		
	8.7	Smart lighting and air conditioning systems		

# 9- DISABLED ROOMS SPECIFICATIONS

9-Disabled Rooms	Criteria #	Criteria	Yes	No
Main	9.1	In case of advertising for disabled rooms, special requirements should be met (check Disabled Rooms Annex)		

## ANNEX: ACCESSIBILITY STANDARDS

This appendix provides more detailed information on the accessibility standards for disabled guests. The requirements mentioned apply to Villas & Apartments categories in case this feature was advertised/offered to guests.

### Accessibility Route

This route refers to a dedicated path for guests with special needs from the point of arrival to accessible rooms and all public areas. The following principles apply to this path:

1. Minimum width at any point in the route is 152 cm.
2. If the route has a change in level greater than 130 cm, then a curb, ramp, or wheelchair-lift is available.
3. Ramps have a maximum slope of 1:12 for a maximum rise of 76 cm; however, the least possible slope should be used with a smooth transition from ramp to floor.
4. Ramps have handrails if the rise is greater than 15.5 cm.
5. Curb ramps should be provided when an accessible route has a curb in its path.
6. Doors open at least 95 degrees.
7. Doors have minimum clear opening of 90 cm.
8. Doors should have a clear space of 120 cm x 120 cm before and after opening.
9. Door handles set at height between 80 and 130 cm.
10. End of corridor highlighted by colour, tone or light contrast between walls and floor coverings.

## Requirements for Special Needs Toilets:

1. Toilet height 4349- cm measured to top of toilet seat.
2. Grab bars to the side of the toilet at height of 8392- cm
3. Flush controls maximum height of 112 cm from floor.
4. Toilet paper dispensers at 4883- cm height and below grab bars.
5. Clearance of at least 142 cm between door and toilet.
6. Clearance form entry to stall door 152 cm.
7. Lavatory counter is not higher than 86 m with no less than 75 cm underneath with no sharp or abrasive surfaces. Water pipes and surfaces should all be insulated.
8. Clear front space of 90 cm x 122 cm in front of lavatory.
9. Lavatory mirrors should not be higher than 100cm above the floor.
10. Faucets easy to operate through lever, push or electronic mechanism, no handles.
11. Emergency call within disabled lavatory.

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