

ANNOUNCEMENT FORM OF A PUBLIC TENDER

Project: Engagement of a Global Public Relations and communication Agency

Tender No: VQ-PRCM-PT-202411-003

Tender Title: RFP – Visit Qatar – Public Relations and Communication – Engagement of a Global Public Relations Agency for a period of three years

1	Project's brief:	Visit Qatar seeks to acquire the services of a Global Public Relations and communication Agency ('the Agency') to support Visit Qatar in delivering its International Outreach & Communication plans to achieve its prime objective of opening the door on the Qatari way of life and inviting the world to experience the undiscovered & radiant pearl of the Middle East thereby making Qatar one of the most desirable touristic destinations in the region.	
2	Bid Validity Period	All Tenders will remain valid and open for acceptance for a minimum period of Ninety (90) days from the Deadline and unless extended on mutual agreement between the Principal and the Tenderer in writing.	
3	Tender Documents Available:	Interested companies may obtain the relevant tender documents from the Visit Qatar Tenders and Auctions Committee (VQTC@visitqatar.qa) upon providing proof of electronic transfer of the tender fees to Visit Qatar's bank account, as detailed below: Visit Qatar Bank Account details: Account name: Visit Qatar Account No.: 0013-197180-001 IBAN: QA84QNBA00000000013197180001 Currency: QAR Tender Fees: QAR 2,614.89	
4	Tender timeline:	Tender Issuance date	Sunday, 23 rd February 2025
		Queries and Clarifications Period	24 th February 2025 to 10 th March 2025
		Tender Closing	Wednesday 26 th March 2025, no later than 1:00 pm, Doha Time
5	Securities (Fees & Bonds)	Tender Fee	QAR 2,614.89
		Tender Bond, and its validity	QAR 1,045,956.92 valid for a minimum of 120 Days from the bid submission deadline.
		Performance bond, and its validity	7% of Contract Value and must remain valid starting from the date of contract signing and extend for an additional 30 days beyond contract's expiration date.
6	Bid's submission Methodology	Technical Proposal Submission: VQTECH@visitqatar.qa Commercial Proposal Submission: VQ.COM@visitqatar.qa Tender Bond Physical Document: to be communicated with VQTC@visitqatar.qa on the time of delivery	
7	Tender Submission Method	Technical Proposal Submission: VQTECH@visitqatar.qa Commercial Proposal Submission: VQ.COM@visitqatar.qa Tender Bond Physical Document: to be communicated with VQTC@visitqatar.qa on the time of delivery	

8 Condition:	Visit Qatar reserves the right, during the contract period and with the approval of the Tenders and Auctions Committee, to adjust the quantities of items, contracting works, services, or the project scope, either by increase or decrease, in accordance with the provisions of Visit Qatar's Tenders and Auctions Charter.
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