

ANNOUNCEMENT FORM OF A PUBLIC TENDER

Project: Qatar Calendar Conference 2026

Tender No: VQ-FAE-PT-202605-023

Tender Title: Event Management Services for Qatar Calendar Conference 2026

1	Project's brief:	<p>Visit Qatar (VQ) invites proposals from qualified and experienced event management companies for the full-service conceptualization, planning, and delivery of the Qatar Calendar Conference (QC Conference).</p> <p>The conference is a flagship industry platform designed to unveil and promote Qatar's annual calendar of festivals, events, and major activations to local, regional, and international stakeholders. The QC Conference aims to strengthen engagement with event organizers, industry partners, sponsors, and media through structured presentations, networking sessions, and thought leadership discussions.</p> <p>The event will showcase Qatar's strategic vision for tourism, culture, and entertainment programming. The conference is expected to deliver high-quality delegate experience, supported by strong technical production, content delivery, and guest management. The scope includes creative development, venue management, production, speaker coordination, and operational execution.</p> <p>The appointed event management company will be responsible for end-to-end delivery in alignment with VQ objectives and branding guidelines. The QC Conference is planned as an annual anchor event within the Qatar Calendar. Dates and venue details will be confirmed by VQ. The successful bidder will work in close coordination with VQ and key stakeholders to ensure effective delivery.</p>										
2	Bid Validity Period	120 Days from Bid Closing Date.										
3	Tender Documents Available:	<p>Interested companies may obtain the relevant tender documents from the Visit Qatar Tenders and Auctions Committee (VQTC@visitqatar.qa) upon providing proof of electronic transfer of the tender fees to Visit Qatar's bank account, as detailed below. Tenderers are instructed to clearly mention the tender number in the payment transfer or deposit details to ensure proper tracking and processing.</p> <p><u>Visit Qatar Bank Account details:</u> Account name: Visit Qatar Account No.: 0013-197180-001 IBAN: QA84QNBA00000000013197180001 Currency: QAR</p>										
4	Tender timeline:	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Tender Issuance date</td> <td>02 June 2026</td> </tr> <tr> <td>Purchasing of tender pack</td> <td>Not later than 11 June 2026</td> </tr> <tr> <td>Mid-Tender clarification meeting</td> <td>Tuesday, 16 June 2026</td> </tr> <tr> <td>Queries and Clarifications Cut-off Date</td> <td>No later than 23 June 2026</td> </tr> <tr> <td>Tender Closing</td> <td>28 June 2026 no later than 01:00 PM, Doha time</td> </tr> </table>	Tender Issuance date	02 June 2026	Purchasing of tender pack	Not later than 11 June 2026	Mid-Tender clarification meeting	Tuesday, 16 June 2026	Queries and Clarifications Cut-off Date	No later than 23 June 2026	Tender Closing	28 June 2026 no later than 01:00 PM, Doha time
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5	Securities (Fees & Bonds)	Tender Fee	QAR. 1,000.00
		Tender Bond, and its validity	QAR. 150,000.00 "Qatari Riyals One Hundred Fifty Thousand Only" Valid for 120 Days.
		Performance bond, and its validity	10% of the Contract Price, submitted within 15 Days from the signing of the Contract. Valid for 60 days beyond the expiry of the Contract.
6	Bid's submission Methodology	<p>Technical Proposal Submission: VQTECH@visitqatar.qa Commercial Proposal Submission: VQ.COM@visitqatar.qa Tender Bond Physical Document Delivery Address: Visit Qatar Headquarters, Building 41, Zone 03, Street 950, Wadi Msheireb St. Doha, Qatar Location Map: https://maps.app.goo.gl/gZWeh6zHG55y6HW8A</p> <p>Soft Copy of Tender Bond: A copy of the Tender Bond to be communicated with the confirmation of the physical submission to VQTC@visitqatar.qa</p>	
7	Condition:	<p>Visit Qatar reserves the right, during the contract period and with the approval of the Tenders and Auctions Committee, to adjust the quantities of items, contracting works, services, or the project scope, either by increase or decrease, in accordance with the provisions of Visit Qatar's Tenders and Auctions Charter.</p>	

