

## Issue License for Tourism Transportation Mean

This service describes the procedures necessary to issue a License for Tourism Transportation Mean according to the rules and requirements associated with it.

### Conditions

- Applicant must be listed as either owner, partner, or authorized signatory on the commercial registration.
- There may not be another open request of the same type.
- The commercial registration must be valid for at least 1 day on the day of submission.
- The commercial permit must be valid for at least 1 day on the day of submission.
- The commercial activities required must be contained in the commercial registration and commercial permit
- The establishment ID must be valid for at least 1 day on the day of submission.
- The applicant's identification card must be valid at the time of application.

### Documents Required

- Curriculum vitae of the General Manager.
- Copy of Commercial Permit
- Copy of Commercial Registration
- Copy of First Aid Certificate.
- Copy of Rescue Certificate.
- Certificate of electrical connections inspection
- Pictures of the transportation mean and its facilities.
- Copy of NOC ( ministry of transport and communications or ministry of interior – traffic department)
- Copy of the Insurance policy

### Fees

The fees for issuing a License for Tourism Transportation Mean are calculated based on the following selected activities:

- Activity fee – Traditional Boat is QR 2,000 per boat.
- Activity fee – Cruise Ship is QR 2,000 per ship.
- Activity fee – Tourism Bus is QR 2,000 per bus.
- Activity fee – 4x4 vehicle is QR 1,500 per vehicle.
- Fees are paid after the application is approved.

#### Step by step Instructions

- 1- Login to the portal with your NAS credentials
- 2- Go to My Account (in case of Company) or My Profile (in case of individual)
- 3- Click on View to choose the organization
- 4- Select the specific service from the list of services (right-hand side)
- 5- Fill in the required data
- 6- Attach the required documents
- 7- Confirm the accuracy of the entered data.
- 8- Submit the Service application

## Renew License for Tourism Transportation Mean

This service describes the procedures necessary to renew a License for Tourism Transportation according to the rules and requirements associated with it.

### Conditions

- Applicant must be listed as either owner, partner, or authorized signatory on the commercial registration.
- There may not be another open request of the same type.
- The commercial registration must be valid for at least 1 day on the day of submission.
- The commercial permit must be valid for at least 1 day on the day of submission.
- The commercial activities required must be contained in the commercial registration and commercial permit
- The establishment ID must be valid for at least 1 day on the day of submission.
- The applicant's identification card must be valid at the time of application.

### Documents Required

- Copy of Commercial Permit
- Copy of Commercial Registration

### Fees

The fees for renewing a License for Tourism Transportation Mean are calculated based on the following selected activities:

- Activity fee – Traditional Boat is QR 2,000 per boat.
- Activity fee – Cruise Ship is QR 2,000 per ship.
- Activity fee – Tourism Bus is QR 2,000 per bus.
- Activity fee – 4x4 vehicle is QR 1,500 per vehicle.
- An additional 5% of the license fee will be paid for each month or part of it in case the license renewal is delayed.
- Fees are paid after the application is approved.

#### Step by step Instructions

- 1- Login to the portal with your NAS credentials
- 2- Go to My Account (in case of Company) or My Profile (in case of individual)
- 3- Click on View to choose the organization
- 4- Select the specific service from the list of services (right-hand side)
- 5- Fill in the required data
- 6- Attach the required documents
- 7- Confirm the accuracy of the entered data.
- 8- Submit the Service application

## Amend License for Tourism Transportation Mean

This service describes the procedures necessary to amend the information of Tourism Transportation Mean License according to the rules and requirements associated with it.

### Conditions

- Applicant must be listed as either owner, partner, or authorized signatory on the commercial registration.
- There may not be another open request of the same type.
- The commercial registration must be valid for at least 1 day on the day of submission.
- The commercial permit must be valid for at least 1 day on the day of submission.
- The commercial activities required must be contained in the commercial registration and commercial permit
- The establishment ID must be valid for at least 1 day on the day of submission.
- The applicant's identification card must be valid at the time of application.

### Documents Required

- Copy of Commercial Permit
- Copy of Commercial Registration

### Fees

- The fee for amending a tourism transportation mean license information is QR100
- Fees are paid after the application is approved

#### Step by step Instructions

- 1- Login to the portal with your NAS credentials
- 2- Go to My Account (in case of Company) or My Profile (in case of individual)
- 3- Click on View to choose the organization
- 4- Select the specific service from the list of services (right-hand side)
- 5- Fill in the required data
- 6- Attach the required documents
- 7- Confirm the accuracy of the entered data.
- 8- Submit the Service application

## Cease License for Tourism Transportation Mean

This service describes the procedures necessary to cease (stop) a Tourism Transportation Mean License according to the rules and requirements associated with it.

### Conditions

- Applicant must be listed as either owner, partner, or authorized signatory on the commercial registration.
- There may not be another open request of the same type.
- The commercial registration must be valid for at least 1 day on the day of submission.
- The commercial permit must be valid for at least 1 day on the day of submission.
- The commercial activities required must be contained in the commercial registration and commercial permit
- The establishment ID must be valid for at least 1 day on the day of submission.
- The applicant's identification card must be valid at the time of application.

### Conditions

- Applicant must be listed as either owner, partner, or authorized signatory on the commercial registration.
- There may not be another open request of the same type.
- The commercial registration must be valid for at least 1 day on the day of submission.
- The commercial permit must be valid for at least 1 day on the day of submission.
- The commercial activities required must be contained in the commercial registration and commercial permit
- The establishment ID must be valid for at least 1 day on the day of submission.
- The applicant's identification card must be valid at the time of application.

### Documents Required

- Copy of Commercial Permit
- Copy of Commercial Registration

### Fees

- The cancellation fee of a tourism transportation mean license is QR500
- Fees are paid after the application is approved

#### Step by step Instructions

- 1- Login to the portal with your NAS credentials
- 2- Go to My Account (in case of Company) or My Profile (in case of individual)
- 3- Click on View to choose the organization
- 4- Select the specific service from the list of services (right-hand side)
- 5- Fill in the required data
- 6- Attach the required documents
- 7- Confirm the accuracy of the entered data.
- 8- Submit the Service application